**18.784 Presentation Workshop, Spring 2010**Fri Feb 5, 11am, in 2-102
**suggested schedule**

11:05 Introduce Susan
 Susan: Ask students about their experiences in past CI-Ms
 (Have they done presentation workshops, peer reviews of presentations?)
 A seminar is a learning community: goal is to **help each other learn** math and communication
 Chalk talks should be designed not to present but to help others learn the math
 Give each other feedback on presentations.
 Introduce Scott’s practice presentation.

 Distribute peer review sheet

11:15- Scott’s practice presentation

11:30+ Pairs list ways to improve the presentation, then identify highest priority

11:35 Class discuss

11:50- Veteran advice for how to **prepare** successful presentation

11:54 Distribute presentation guidance handout

**Handouts (Susan will bring 15 copies)**peer review sheet
<http://math.mit.edu/mathcomm/archives/file_groups/presentation-peer-review-form/>

presentation guidance handout
<http://math.mit.edu/mathcomm/archives/file_groups/preparing-a-math-presentation/>